

Duties of ISBT Regional Directors (representing a WHO region)



Introduction

Regional Directors are members of the Board of Directors of ISBT. They represent ISBT in their WHO region and are ambassadors for the Society promoting ISBT's activities with the aim to recruit individual and Affiliate members and increase ISBT's brand identity. They participate in regional events as appropriate and advise the ISBT Board and Central Office of transfusion related activities in their region. The specific duties of the Regional Directors are listed in section 2.1

The Board of Directors

The Board of Directors is appointed by the General Meeting and consists of the President, two Vice Presidents, the Secretary General, the Treasurer, the President Elect, the Past President and nine regional Board members elected from the six WHO regions with two members for Europe, the Americas and the Western Pacific.

The Board of Directors:-

- Is entrusted with the management of the Society (Statutes Article 12.1)
- Ensures that the Society complies with its governing Statutes and By Laws (Statutes Article 12.4)
- Approves income other than membership subscription fees (Statutes Article 4b)
- Appoints Honorary members (Statutes Article 5b) and Affiliate members (Statutes Article 5c)
- Gives notice of termination in the event that a member has ceased to fulfil the requirements for membership laid down in the Statutes, in the event that the member has not observed their obligations towards the Society and in the event that the Society cannot reasonably be expected to allow the membership to continue (Statutes Article 7.5)
- Expels members if they act contrary to the Statutes, the rules or resolutions of the Society or prejudice the Society in an unreasonable manner (Statutes Article 7.6)
- Convenes extraordinary General Assemblies (Statutes Article 8.2 and 9.4)
- Appoints permanent committees, *ad hoc* committees and working parties and identifies members to undertake specific activities to further the Societies aims as necessary (By-laws Article 6.1)
- May delegate some or all of its responsibilities to an Executive committee (Statutes Article 14.1)
- Must keep accounting records of the finances of the Society, produce an annual report on the activities of the Society, and keep the books, documents, and other databases in such a manner that the rights and obligations of the Society may be recognised at all times (Statutes Article 20.2)
- Must publish its annual report on the situation of the Society and the policy pursued (Statutes Article 20.3).

Duties as a member of the Board of Directors

1. Actively participates in all Board of Directors and Regional Directors face to face meetings and telephone conferences
2. Contributes actively to the Board in relation to the strategic direction of the Society and provides guidance on relevant issues
3. Participates in sub committees of the Board as required
4. Promotes the Society in order to assist in recruiting new individual and affiliate members
5. Promotes the ISBT Academy in order to increase the number of Academy events worldwide
6. Acts as an Ambassador of ISBT, meeting with National Society/Blood Centre Directors whenever possible at ISBT congresses
7. Participates in at least one local/regional transfusion society meeting per year
8. Sources at least two articles per year for Transfusion Today
9. Is involved in the planning of ISBT regional congresses as appropriate

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10. Exercises economy and efficiency in the use of resources
11. Conforms with the requirements of the Standing Financial Instructions and Scheme of Delegation

ISBT Academy

12. Reviews budgets for ISBT Academy applications within region.